**Welcome!**

**One Team, One Purpose!**

**August 2019 Inservice Schedule**

**Monday, August 12: All Teachers New to Perry**

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| **Time** | **What’s Happening** | **Location** |
| 8:00 a.m. – 8:30 a.m. | Welcome to Perry!   * Meet members of the School Board, Superintendent, Administrators, and Directors (this takes about 20 min) * Welcoming activities (One of the coaches leads) | High School Library |
| 8:30 a.m. – 9:30 a.m. | Meet with Kevin Vidergar, Director of Teaching & Learning, Jessica Harstad, Teacher Leadership & Mentor Coordinator,   * Learn more about the city of Perry and the district. (this takes about 45-50 min so try to shorten or plan for that amount of time. This might mean that the overview for professional learning begins the day tomorrow) * Overview professional learning for 2019-20. (this also takes about 60-65 minutes so plan for this or shorten it) | High School Library |
| 9:30 a.m. – 11:30 a.m. | Meet with Rich Nichols, Technology Director, to receive laptop, key fob, iPads, review district technology policies, login to PowerSchool, information about LAN School, etc. (Check with Rich to see if he really needs this time. This year he did not need it with all teachers.) | Technology Center, Middle School |
| 11:30 p.m. – 1:00 p.m. | Lunch provided & tour Perry with an instructional coach (Troy would like a full hour to hour 15 min with new teachers for the tour) | High School Library |
| 1:00 p.m. – 2:00 p.m. | * Conversation with members of the Perry Education Association * Complete information form and have picture taken by the Perry Chief & Perry News (1:30 p.m.). * Create introductory video clip for the staff slideshow slide. | High School Library |
| 2:00 p.m. – 3:30 p.m. | Meet with Kent Bultman, Director of Finance and Business Services (Kent does need this full time) | School Administration Center |
| 3:30 p.m. – 3:45 p.m. | Conversation with Kevin to wrap up the day and look ahead to the next two days. | School Administration Center |

Ideas

* For new teachers, get Perry folders from Joyce and insert color copy of calendar of August inservice activities, copies of the Ensure Learning, PLC Team Cycle and Standards-referenced assessment posters, current list of acronyms used in Perry
* Contact Perry Chamber to see about creating a welcome package for new teachers.

**I-CARE!**

**I – Inviting Atmosphere R – Relationships**

**C – Continuous Improvement E – Enthusiasm A – Appreciation**

**Tuesday, August 13: All teachers new to Perry and Mentors**

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| **Time** | **What’s Happening** | **Location** |
| 8:00 a.m. – 11:30 a.m. | Activities and discussion to assist with preparing for a successful new school year. A variety of activities will be planned for you and your mentor. | High school library with Instructional Coaches and Kevin |
| 11:30 a.m. – 12:30 p.m. | Lunch with your mentor |  |
| 12:30 p.m. – 4:00 p.m. | Mentoring class for first year teachers and new to Perry teachers. Mentors are invited to attend.   * Classroom management, brain compatible motivation and engagement strategies, content and language objectives, etc. * Importance and design of sub folders * Procedures unique to each building (refer to mentee handbook) | First year, Second year, and new to district: High School library – Instructional Coaches and Kevin |

10:00 a.m. - 11:00 a.m.

Mentors meet with Jessica Harstad, Teacher Leadership & Mentor Coordinator in Angie Beaudet’s classroom at the middle school for the first day of mentor training. Topics include:

* Review expectations and program goals for the mentoring program.
* Review plans for earning credit.
* Review inservice schedule for Aug. 13 and 14. Ensure all mentors are comfortable participating in and completing the items for these two days.
* Review how to complete logs for meetings with mentees.
* Describe monthly meetings with between each mentor & Teacher Leadership & Mentor Coordinator.
* Introduce the district checklists & review lists for August through December.
* Introduce & discuss the new teacher cycle.

**Wednesday, August 14: First year, Teachers New to Perry and Mentors**

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| **Time** | **What’s Happening** | **Location** |
| 8:00 a.m. – 10:30 a.m. | Activities and discussion for you and your mentor to assist with preparing for a successful new school year. A variety of activities will be planned including a focus on standards-based grading. | Elementary Library with Nathan Horgen, Kellie Seales, Jessica Harstad  High School library Brenda Mintun, Allisa Bahney, Ashley Fricke |
| 10:30 a.m. -- 11:30 a.m. | Time with Kent Bultman, Director of Finance and Business Services (Move this to the end of the day on Wednesday. This will allow teachers to choose to attend or not.) | School Administration Center |
| 11:30 a.m. – 12:30 p.m. | Lunch with your mentor |  |
| 12:30 p.m. – 4:00 p.m. | Activities and discussion for you and your mentor to assist with preparing for a successful new school year. A variety of activities will be planned including a focus on standards-based grading. | Elementary Library with Nathan Horgen, Kellie Seales, Jessica Harstad  High School library Brenda Mintun, Allisa Bahney, Ashley Fricke |

**Monday, August 19: All Teachers & Support Staff**

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| **Time** | **Event** | **Location** |
| 7:30 a.m. – 8:15 a.m. | Breakfast in the cafeteria sponsored by The Hotel Pattee. | Perry High School Commons |
| 8:30 a.m. – 8:45 a.m. | Celebrating Health, Wealth, and Happiness!  Welcome to the new school year by the Perry Community (worked very well; Clark leads)   * Includes share video of new teachers introducing themselves | Perry Performing Arts Center |
| 9:00 a.m. – 11:00 a.m. | District departments meet (e.g., Transportation, Food Service, Building & Grounds, Custodial, Technology, etc.)  Paraeducators meet with Laura Skeel | Locations TBD by Directors  Paras in HS Commons |
| 9:00 a.m. – 11:00 a.m. | Building level conversations   * Elementary – PAC * Middle School – MS Library   + Instructional Coaches will share work for 2019-20 and introduce student-centered coaching. * High School – HS Library |  |
| 11:00 a.m. – 12:30 p.m. | Lunch on your own  Student Activities Department Lunch with Tom Lipovac  Guest Speaker: Jeff Kluever from the The Ray Center at Drake University | HS Commons |
| 12:30 p.m. – 3:30 p.m. | Paraeducators meet with SPED and/or Classroom teachers regarding assignments, IEPs, BIPS etc.   * Paraeducators complete Mandatory Reporter, Chapter 103B, Bloodborne Pathogen, Suicide Prevention trainings as needed | Buildings/Classrooms |
| 12:30 - 1:20 | Elementary Science Leadership Team meet with Kevin to discuss curriculum purchasing process. | Elementary library |
| 12:30 -1:30 | Elementary SPED teachers meet with Laura Skeel | MPR |
| 1:30 - 2:20 | Elementary TAG Cluster teachers meet with Kevin and Rob Reinhart to discuss elementary TAG services for the school year. | TAG room |
| 2:30-3:30 p.m. | District EL meeting with Kevin | Conference room 2 at high school |

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**Tuesday, August 20, 2018: All Teachers**

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| **Time** | **Event** | **Location** |
| 8:00 a.m. -- 5:00 p.m. | Elementary: Capturing Kids Hearts | LaPoste |
| 8:00 a.m. - 4:00 p.m. | High School professional learning focusing on formative assessment and classroom management | HS library |
| 8:00 a.m. -- 10:00 a.m. | Middle School teachers on Perry Wealth Tour (The tour was excellent! Support continuing for next school year; maybe visit the Forest Park Museum.) | Various locations downtown Perry |
| 10:15 a.m. -- 12:00 p.m. | MS teachers --Ensuring Learning for All Our Students   * Share update on state test & other legislative changes; MCGF activity; Social media & texting; sharing student information; Section 504 and our ’child find’ responsibility * Share district improvement goals & professional learning for 2019-20 * PLCs, PLC Cycle, and support for PLCs; revisiting standards, learning targets, essential learning targets * Instructional Coaching for 2019-20 including introduce student-centered coaching | PAC |
| 12:00 p.m. – 1:00 p.m. | Lunch on your own | HS Commons |
| 1:00 p.m. – 2:00 p.m. | MS PLC meetings   * MS SPED PLC Meet with Laura Skeel | MS classrooms |
|  | Met with MS Math and Science teams |  |
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**Wednesday, August 21: All Teachers**

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| **Time** | **Event** | **Location** |
| 8:00 a.m. -- 5:00 p.m. | Elementary: Capturing Kids Hearts | LaPoste |
| 8:00 a.m. - 4:00 p.m. | Middle school professional learning activities | MS library |
| 8:00 a.m. -- 10:00 a.m. | High School teachers on Perry Wealth Tour | Various locations downtown Perry |
| 10:15 a.m. -- 12;00 p.m. | HS teachers --Ensuring Learning for All Our Students   * Share update on state test & other legislative changes; MCGF activity; Social media & texting; sharing student information; Section 504 and our ’child find’ responsibility * Share district improvement goals & professional learning for 2019-20 * PLCs, PLC Cycle, and support for PLCs; revisiting standards, learning targets, essential learning targets * Instructional Coaching for 2019-20 including introduce student-centered coaching | HS library |
| 12:00 p.m. – 1:00 p.m. | Lunch on your own | HS Commons |
| 1:00 p.m. – 2:00 p.m. | HS PLC meetings   * HS SPED PLC Meet with Laura Skeel | HS classrooms |
| 2:00 p.m. – 2:30 p.m. | High School Science Teachers meet with Kevin to set expectations for using Inspire Science during first semester. | HS Conference  Room 2 |
| 2:40 p.m. – 3:10 p.m. | High School Math teachers meet with Kevin to set expectations for using Envision Math during first semester. | HS Conference  Room 2 |

5:30 p.m. – 5:50 p.m. Schedule pick up at the Middle School.

6:00 p.m. – 7:00 p.m. Middle School: 6th grade and students new to Perry walk through their schedule.

**Thursday, August 22: All Teachers Work in Rooms and Various Meetings**

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| **Time** | **Event** | **Location** |
| 8:00 a.m. – 10:00 a.m. | Elementary Wealth Tour | Various locations downtown Perry |
| 8:00 a.m. – 9:00 a.m. | High School teachers involved with TAG meet with Randy Peterson to discuss high school TAG services for the school year. | HS library |
| 10:15 a.m. – 12:00 p.m. | Elementary teachers --Ensuring Learning for All Our Students   * Share update on state test & other legislative changes; MCGF activity; Social media & texting; sharing student information; Section 504 and our ’child find’ responsibility * Share district improvement goals & professional learning for 2019-20 * PLCs, PLC Cycle, and support for PLCs; revisiting standards, learning targets, essential learning targets * Instructional Coaching for 2019-20 including introduce student-centered coaching | Elem Library or Activity room |
| 12:00 p.m-1:00 p.m. | PLC Facilitators lunch with Instructional Coaches  Lunch on Your Own | HS Library |
| 1:00 p.m. – 3:00 p.m. | Building level Activities |  |

**High School**

* 1:00 p.m. – 3:15 p.m. Freshman orientation at the high school

**Elementary**

* 4:30 p.m. – 6:00 p.m. Elementary Open House